



Council

Monday 14th July
2014
7.00 pm

Council Chamber
Town Hall
Redditch

REDDITCH BOROUGH COUNCIL

*making
a
difference*

www.redditchbc.gov.uk

Access to Information - Your Rights

The Local Government (Access to Information) Act 1985 widened the rights of press and public to attend Local Authority meetings and to see certain documents. Recently the Freedom of Information Act 2000, has further broadened these rights, and limited exemptions under the 1985 Act.

Your main rights are set out below:-

- Automatic right to attend all Council and Committee meetings unless the business would disclose confidential or “exempt” information.
- Automatic right to inspect agenda and public reports at least five days before the date of the meeting.
- Automatic right to inspect minutes of the Council and its Committees (or summaries of business undertaken in private) for up to six years following a meeting.
- Automatic right to inspect lists of background papers used in the preparation of public reports.
- Access, upon request, to the background papers on which reports are based for a period of up to four years from the date of the meeting.
- Access to a public register stating the names and addresses and electoral areas of all Councillors with details of the membership of all Committees etc.
- A reasonable number of copies of agenda and reports relating to items to be considered in public must be made available to the public attending meetings of the Council and its Committees etc.
- Access to a list specifying those powers which the Council has delegated to its Officers indicating also the titles of the Officers concerned.
- Access to a summary of the rights of the public to attend meetings of the Council and its Committees etc. and to inspect and copy documents.
- In addition, the public now has a right to be present when the Council determines “Key Decisions” unless the business would disclose confidential or “exempt” information.
- Unless otherwise stated, all items of business before the Executive Committee are Key Decisions.
- (Copies of Agenda Lists are published in advance of the meetings on the Council's Website:
www.redditchbc.gov.uk

**If you have any queries on this Agenda or any of the decisions taken or wish to exercise any of the above rights of access to information, please contact
Ivor Westmore
Democratic Services**

**Town Hall, Walter Stranz Square, Redditch, B98 8AH
Tel: (01527) 64252 (Extn. 3269)
e.mail: ivor.westmore@bromgroveandredditch.gov.uk**

Welcome to today's meeting.

Guidance for the Public

Agenda Papers

The **Agenda List** at the front of the Agenda summarises the issues to be discussed and is followed by the Officers' full supporting **Reports**.

Chair

The Chair is responsible for the proper conduct of the meeting. Generally to one side of the Chair is the Democratic Services Officer who gives advice on the proper conduct of the meeting and ensures that the debate and the decisions are properly recorded. On the Chair's other side are the relevant Council Officers. The Councillors ("Members") of the Committee occupy the remaining seats around the table.

Running Order

Items will normally be taken in the order printed but, in particular circumstances, the Chair may agree to vary the order.

Refreshments : tea, coffee and water are normally available at meetings - please serve yourself.

Decisions

Decisions at the meeting will be taken by the **Councillors** who are the democratically elected representatives. They are advised by **Officers** who are paid professionals and do not have a vote.

Members of the Public

Members of the public may, by prior arrangement, speak at meetings of the Council or its Committees. Specific procedures exist for Appeals Hearings or for meetings involving Licence or Planning Applications. For further information on this point, please speak to the Democratic Services Officer.

Special Arrangements

If you have any particular needs, please contact the Democratic Services Officer.

Infra-red devices for the hearing impaired are available on request at the meeting. Other facilities may require prior arrangement.

Further Information

If you require any further information, please contact the Democratic Services Officer (see foot of page opposite).

Fire/ Emergency instructions

If the alarm is sounded, please leave the building by the nearest available exit – these are clearly indicated within all the Committee Rooms.

If you discover a fire, inform a member of staff or operate the nearest alarm call point (wall mounted red rectangular box). In the event of the fire alarm sounding, leave the building immediately following the fire exit signs. Officers have been appointed with responsibility to ensure that all visitors are escorted from the building.

Do Not stop to collect personal belongings.

Do Not use lifts.

Do Not re-enter the building until told to do so.

The emergency **Assembly Area** is on **Walter Stranz Square**.



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14th July 2014

7.00 pm

Council Chamber Town Hall

Agenda

Membership:

Cllrs:	Pat Witherspoon (Mayor)	Carole Gandy
	Pattie Hill (Deputy Mayor)	Bill Hartnett
	Joe Baker	Gay Hopkins
	Roger Bennett	Wanda King
	Rebecca Blake	Alan Mason
	Michael Braley	Phil Mould
	Andrew Brazier	Jane Potter
	Natalie Brookes	Mark Shurmer
	Juliet Brunner	Rachael Smith
	David Bush	Yvonne Smith
	Greg Chance	Paul Swansborough
	Brandon Clayton	Debbie Taylor
	John Fisher	David Thain
	Andrew Fry	John Witherspoon

<p>1. Welcome</p>	<p>The Mayor will open the meeting and welcome all present.</p>
<p>2. Apologies</p>	<p>To receive any apologies for absence on behalf of Council members.</p>
<p>3. Declarations of Interest</p>	<p>To invite Councillors to declare any Disclosable Pecuniary Interests or Other Disclosable Interests they may have in items on the agenda, and to confirm the nature of those interests.</p>
<p>4. Minutes (Pages 1 - 8) Chief Executive</p>	<p>To confirm as a correct record the minutes of the meeting of the Council held on 9th June 2014. (Minutes attached)</p>

<p>5. Announcements</p>	<p>To consider Announcements under Procedure Rule 10:</p> <ul style="list-style-type: none">a) Mayor's Announcementsb) Leader's Announcementsc) Chief Executive's Announcements. <p>(Oral report)</p>
<p>6. Questions on Notice Kevin Dicks, Chief Executive</p>	<p>No questions have been submitted to date under Procedure Rule 9.2.</p> <p>(Other than in exceptional circumstances, no questions on Notice are permitted for meetings which fall within a formal election period.)</p>
<p>7. Motions on Notice Chief Executive</p>	<p>No Motions have been submitted under Procedure Rule 11.</p> <p>(Other than in exceptional circumstances, no Motions on Notice are permitted for meetings which fall within a formal election period)</p>
<p>8. Executive Committee (Pages 9 - 68) Chief Executive</p>	<p>To receive the minutes and consider the recommendations and/or referrals from the following meetings of the Executive Committee:</p> <p><u>8th April 2014</u></p> <p>Matters requiring the Council's consideration may include:</p> <ul style="list-style-type: none">• Planning Response to Stratford-on-Avon District Core Strategy - Focussed Consultation: 2011 - 2031 Housing Requirement and Strategic Sites Options. <p><u>24th June 2014</u></p> <p>Matters requiring the Council's consideration may include:</p> <ul style="list-style-type: none">• Local Development Scheme 2014 and Community Infrastructure Levy;• Non-Domestic Rates - Discretionary Rate Relief Policy; and

- Land to the Rear of Middle House Lane.

(Reports and decisions attached - Minutes circulated in Minute Book 1 – 2014/15)

9. Regulatory Committees

Chief Executive

To formally receive the minutes of the following meetings of the Council's Regulatory Committees:

Audit & Governance Committee 24th April 2014
(replaced by Audit, Governance and Standards Committee)

Licensing Committee 7th April 2014

Planning Committee 12th March 2014

9th April 2014

14th May 2014

11th June 2014

(Minutes circulated in Minute Book 1 – 2014/15)

10. Constitution - Annual Review

Head of Legal, Equalities and Democratic Services

To confirm the Council's Constitutional arrangements.

In accordance with best practice the Council reviews its constitutional arrangements regularly. This year, the only changes made have been to update the constitution to reflect changes to officer titles and resulting from Council decisions.

(Constitution documents available in the Group Rooms for Members and on the Council's website)

(No Direct Ward Relevance)

11. Urgent Business - Record of Decisions

Chief Executive

To note any decisions taken in accordance with the Council's Urgency Procedure Rules (Part 6, Paragraph 5 and/or Part 7, Paragraph 15 of the Constitution), as specified.

(None to date).

12. Urgent Business - general (if any)	<p>To consider any additional items exceptionally agreed by the Mayor as Urgent Business in accordance with the powers vested in her by virtue of Section 100(B)(4)(b) of the Local Government Act 1972.</p> <p>(This power should be exercised only in cases where there are genuinely special circumstances which require consideration of an item which has not previously been published on the Order of Business for the meeting.)</p>
13. Exclusion of the Public	<p>Should it be necessary, in the opinion of the Chief Executive, to consider excluding the public from the meeting in relation to any items of business on the grounds that exempt information is likely to be divulged it may be necessary to move the following resolution:</p> <p>“that, under S.100 I of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, the public be excluded from the meeting for the following matter(s) on the rounds that it/they involve(s) the likely disclosure of exempt information as defined in the relevant paragraphs (<i>to be specified</i>) of Part 1 of Schedule 12 (A) of the said Act, as amended.”</p> <p>[Subject to the “public interest” test, information relating to:</p> <ul style="list-style-type: none">• Para 1 – <u>any individual</u>;• Para 2 – <u>the identity of any individual</u>;• Para 3 – <u>financial or business affairs</u>;• Para 4 – <u>labour relations matters</u>;• Para 5 – <u>legal professional privilege</u>;• Para 6 – <u>a notice, order or direction</u>;• Para 7 – <u>the prevention, investigation or prosecution of crime</u>; <p>may need to be considered as ‘exempt’.]</p>

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(Note: Anyone requiring copies of any previously circulated reports, or supplementary papers, should please contact Committee Services Officers in advance of the meeting.)
